**Online job seeking site**

This project is web based development named as www.joblink.com. I decided this name for my site because I aim to provide a way to unemployed youth to see into in their bright future. This is an international web site, this site provide job opportunity not only in Pakistan but also in other countries. Today our newly made product of our educational institute is disparately strolling here and there in search of good jobs. And my website aim to reduce their anxiety. This is not the first one of its type in the market. There are not hundreds but thousands of sites to fulfill this aim. They all are doing the same thing. What they are doing, they are just trying to reduce the disappointment in our youth and to encourage them to come in the market. And being the part of this youth I also want to make my fellows to confident about their future. I hope that this will help our unemployed persons to overcome their anxieties. This web based project “**Job link**” comes with the aims to provide platform for the job offering companies and jobseekers. The job offering companies will register them and will provide the information about their companies. They will do so just once. After that they have to just give ads about their jobs whenever they have vacant jobs. So it will become easy for them because they do not have to give information again and again. Administrator can view that how many visitors have applied for its jobs. Same case will be with the applicant. Job seeker can view all jobs but for applying to any job, he/she have to fill the application form. Applicant will be informed on his/her given email id or by any given contact number.

**2.1 View**

According to the site management, it has three views

* Administrator view
* Employer view
* Job seeker view

Administrator, employer, job seeker have authorities according to their duties and according to the site requirement. Each person performs some duties on its own place and can perform some task according to the authorities provided to that person.

**2.2.1 Administrator View**

Administrator has some authorities according to his duties and to the requirements of the site. Administrator can perform the following tasks.

* Login to the site
* Management information
* Job application
* View company’s all information
* Edit company’s information
* Delete company’s information
* View jobs information
* Add jobs
* Edit jobs
* Delete jobs
* View job seekers information
* Edit job seekers information
* Delete job seekers information

**2.2.1.1 Description**

Administrator can perform all these tasks when it is required. First of all administrator has to login himself through his account and password. Administrator can login to the site according to previously created login and password. After being authorized, administrator can add all companies’ information. He can add jobs offered by company. After that whenever administrator is logged on to the site, he can view all information related to the company and jobs and can delete both company jobs. Administrator can view the jobseekers information. He can also add the categories of the jobs offered by companies and have authority to delete these categories if think them not suitable or may delete when they are no more in use. Jobs can’t be viewed by the job seekers whenever the Administrator did not active the posted job.

**2.2.2 Employer/view**

On Employer/Company or company side, it has given some authorities to perform its tasks. These are named as following.

* Login to the site
* Create Company account
* Update profile
* For add jobs
* For Edit/Delete its jobs
* View applicants
* Contact information
* View news

**2.2.2.1 Description** **of the tasks**

Firs of all company have to create its account. In which it has to give all the information about itself and about the job vacant. Once company has registered itself he can view information about the jobs. Basically these jobs are offered and displayed to the user.

**2.2.3 Jobseekers views**

* View current jobs
* Login to the site
* Search for jobs
* Apply for job
* Upload his/her CV.
* Contact information
* Requirement procedure
* Terms and conditions
* Management information
* User registration
* Carrier opportunity
* View news

Our user, job seeker side, he/she can view jobs. User select jobs related to that category are displayed to him. But to apply for a job he must have fill the application form. For this purpose he has option to create an account in which he has to mention his personal information. So, can apply for a job. To apply for a job, he has to fill an application form, in which he has to give all information, qualification, experience and skills. He can also inquire about the job.

**2.3 Features**

**2.3.1 Job View/Search process**

The site aims to fulfill the requirements of both jobseekers and employer. It provides jobs to jobseekers and provides way to apply for those jobs. And it offers companies to post their jobs on the site. It looks very simple to user to use it. When user comes and visits this site, he has an option to current jobs. User has no need to register to view jobs. He simply click on the current jobs. On this page, user has option to find job for any type. User may select a suitable for him/her. Then after selecting that job, he has given an application form. After fill that for user will be register.

**2.3.2 Apply for job**

When jobseeker view jobs and find a suitable job for him then user decides to apply for that job. So, if user is not registered one then he/she has to register him/herself after filling application form. When once one he/she is filling the application form they have to provide the necessary personal information.

**2.3.3 Place CV**

He/she can upload his/her CV. In it he/she has to mention about all these qualification so that if his/her qualification are according to the requirement, he/she becomes eligible for that job. User has also to mention about his skills. He provides all information that is related with the job and which is required on the job. After preparing his/her application, users submit it to the company.

**2.3.4 News**

He/she can also view news, such as Google news and GEO news etc. GEO or Google RSS news are fetched from their sites and displayed on www.joblink.com directly. So user can view daily updated news of all kinds

* 1. **Company site See**

**2.4.1king for a suitable way to inform applicants**

It is fact that whenever companies have some vacant jobs, they seek for suitable media to post about their vacant jobs. So these days it has become easy for them to provide their information just for once and to update their vacant jobs. So, a company searches for a suitable site for placing their jobs.

**2.4.2 Registration & job posting process**

And my site aims to provide all this for what a company is seeking. It aims to provide quick response to companies from users and to users from company. When a company/employer comes and visits this site, it is displayed an option for both. Employer selects and clicks on the link. If company is already registered, then it simple gives category for vacant job and administrator posts the job. But in case that company/Employer is not registered, it has to register itself first. For registration, it goes on the registration page and gets it registration. For registration, it has to provide all necessary information and hence it gets authorization.

**2.4.3 Getting informed about applicants**

Whenever user applies for a job related to the company, it is informed by. Here the problem of making manual lists for applicant is removed. There is no need to keep contact information of applicants manually and to call them. Simply, which candidate, company think is suitable; it gives response to this candidate. Hence the time for company reduced. All work is done efficiently. On the other side, if user feels needs to provide extra information, can upload CV and posting of it. He simply fills application form and posts it online to the company.

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**2.4.5 Online Jobs Bring Advantages and Challenges**

An online job is very advantageous to employees as well as employers. They offer a win situation for both parties. In days past, companies used to conduct their business in physical buildings, whereby the employees has to travel physically to work for the company. However, with the globalization and availability of advanced communication technologies, such as video conferencing, teleconferencing and internet, the meaning of associated with physical location has changed. Online jobs have become the vogue, where employees need not travel to specific location to work for their company.

**2.4.6 News Business Opportunities**

News business opportunities were created with the increase in the usage of the internet as a communication medium around the world and availability of ecommerce technologies. The best example for this internal business where people can conduct various kinds of business online using the internet. Availability of creative ecommerce solutions has made the business transactions such as selling, buying and cash transfer, easier to do using the internet

**2.4.7 Virtual Office**

Mobile computer devices such as palm tops and laptops had made life much easier for employees because they can Nowadays, lots of business transactions are being done using the internet. This opened the doors for online jobs. No longer has employees needed to travel to a certain location to conduct their business. All the need is an internet connection and computer with necessary software. This would create a virtual office for each employee conduct their business even while they are on the move.

**2.5 Job flexibility**

For employers, they reduce the capital expenditure and man-power. For employees they provides the job flexibility needed, saves the travel time and costs. Employees can decide when and where they would like to work. Overall, they increase employee productivity and result in improved bottom line for companies. Online jobs are good challenge as well. Performance management and employee accountability becomes an important issue since traditional way to manage employee won’t work. They need a less controlled work environment that may not be suitable for all kinds of employees. These types of jobs may not be right when a team work is required. The human resource department has to become creative and come up with innovative ways to improve employee productivity and accountability.

**2.5.1 Successful Business Strategies**

In summary, online jobs are an effective and suggested way to move forward and executive successful business strategies. Internet business models provide unlimited new business opportunities with advantages unmatched by traditional brick and mortar business. If you can handle the challenges that come with the internet through creative problem solving, you can be successful against all competition.

**2.5.2** **Employee Productivity**

Internet has herald new business opportunities. Now you can work online from any location using an internet enabled computer. Internet jobs offer a win-win situation. For employers, they reduce expenditure and man-power costs. For employees, they provide the much desired flexibility. Employees can decide when and where they would like to work. Apart from cost advantage in getting the traditional tasks performed by online workers, internet business houses has also realized the value of crowed sourcing which can be done in the most proficient manner using internet. Surveys, article and report waiting, voice-over recording, graphic designing etc. are some of the online jobs in vogue.